




Student Conference Checklist**Classroom (≤ 5 minutes)**


- Welcome your parents to the classroom
- Share 2 new things we've been doing in the classroom that you can see around the room. (*circle or write down 2 things*: IB board, genre baskets, bulletin boards, art in classroom, _____, _____)
- Show your parents your desk & share the following items:
 - Your organization
 - Your journal


Conference Table (15 minutes)

- Move to the conference table and bring your PTC folder from your desk.
- Introduce your parents to teacher.
- Get out  Data Sheet and set it next to this checklist to use throughout the rest of conference.
- **Reading**
 - ♥ Show parents your **guided reading book** & discuss your feelings about reading:

 -  Discuss the reading section of **Data Sheet**
 - ☆ Share **reading goal** and reason for choosing that goal
 - ♦ Ask **parent**, "Do you have any questions about my reading?"
 - ♦ Ask **teacher**, "Is there anything you'd like to add about my reading?"
- **Writing**
 - ♥ Show parents your **writing sample** & discuss your feelings about writing:

 -  Discuss the writing section of **Data Sheet**
 - ☆ Share **writing goal** and reason for choosing that goal
 - ♦ Ask **parent**, "Do you have any questions about my writing?"
 - ♦ Ask **teacher**, "Is there anything you'd like to add about my writing?"
- **Math**
 - ♥ Show parents your **math sample** & discuss your feelings about math:

 -  Discuss the writing section of **Data Sheet**
 - ☆ Share **math goal** and reason for choosing that goal
 - ♦ Ask **parent**, "Do you have any questions about my math?"
 - ♦ Ask **teacher**, "Is there anything you'd like to add about my math?"
- **Behavior**
 - ♥ Discuss your feelings on your behavior in 5th grade so far:

 -  Discuss the behavior section of **Data Sheet**
 - ☆ Share **behavior goal** and reason for choosing that goal
 - ♦ Ask parent, "Do you have any questions about my behavior?"
 - ♦ Ask teacher, "Is there anything you'd like to add about my behavior?"
 - If there are any problems, explain those issues to your parents, and then share your **solution!**
- **Report card**
 - ♥ Share **areas you are proud of** and why. Share **areas of concern** and how your above goals will help.
 - ♦ Ask parent, "Do you have any questions about my report card?"
 - ♦ Ask teacher, "Is there anything you'd like to add about my report card?"
- Assign your **parent's homework**.